

Amax Investigations, LLC
DCJS #11-5926

4393 Kevin Walker Drive
Montclair, VA 22025
Phone: (703) 382-9140
Fax: (703) 542-1270
Toll Free: (877) 299-7502
info@amaxinvestigations.com

RETAINER AND ASSIGNMENT AGREEMENT

I, _____, (hereinafter referred to as “Client”), hereby retain Amax Investigations, LLC (hereinafter referred to as “Amax”) to investigate information, data, facts, public records, and any alternative investigative assignment as desired and/or requested. Amax is licensed through the Department of Criminal Justice Services. Amax agrees to research information as requested by client in regard to the following service(s):

<u>Service Description</u>	<u>Cost</u>	<u>Deposit</u>	<u>Non-Refundable</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
TOTALS:	\$ _____	\$ _____	\$ _____

PLEASE LIST ANY ADDITIONAL ASSIGNMENTS REQUESTED ON A SEPARATE FORM AND SIGN SUCH FORM

1. Client agrees to the prices as listed and understands that information requested will not be delivered until client has paid fees in full. In the event Amax is unable to obtain the information or complete the task as assigned, client understands and agrees that a portion of the fee is non-refundable. This portion represents Amax’s database entry and related costs. Moreover, client understands that they are liable for the full balance of any fees due and payable to Amax upon assignment(s) and that assignment(s) are non-cancelable and full fees are non-refundable. Any unpaid balances due will be charged a monthly compounded interest rate of 1.5%.

2. Amax will perform to the best of its abilities to provide the information assigned in a reasonable amount of time. However, client understands and agrees that Amax will not work under any specific deadlines. In the event Amax cannot complete an assignment within 90 days from request date, then we will deduct the non-refundable portion of the fee from the total and forward the balance to client directly. The completion of an assignment is not to be confused with, or misunderstood as a successful end-result as may be desired by the client.
3. Amax will not assume any liability as related to any assignment(s) of the subject of such assignment(s). Furthermore, the client agrees to indemnify Amax for any potential costs of litigation that could possibly transpire as a result of Amax's efforts on behalf of the client. **Amax cannot and does not provide any legal advice or services. Separate legal counsel can be recommended.**
4. Client understands and agrees that they have an obligation to provide Amax with information relative to subject matter as requested by Amax in regard to assignment(s) as requested by client, in an effort to enable Amax to effectively perform its tasks and duties. Client will also be required to sign an authorization to release information for use by Amax on an as needed basis. Amax agrees to maintain the highest level of confidentiality and professionalism at all times.
5. In the event that investigator(s) have to stay overnight in a Hotel or travel lodge, including traveling by plane due to any assignment(s) then client shall pay all expenses including meals, lodging, calls and any other fee(s) incurred by Investigator or Amax due to the related assignment(s). Amax will return any unused portion of monies to client directly.
6. In the event any portion of this agreement is deemed unlawful or unenforceable the remainder of the agreement will remain in full force and effect. The laws of the Commonwealth of Virginia will govern this agreement and the jurisdiction will be Prince William County, Virginia. The event that litigation becomes necessary to enforce this agreement, the prevailing party will be awarded all costs and attorney fees.

Inclement Weather

Rain	\$15 additional per hour
Ice	\$25 additional per hour
Sleet/Hail	\$30 additional per hour
Low Visibility/Fog	\$45 additional per hour
Snow/ Low Visibility	\$50 additional per hour

A \$35 fee will be assessed if an out of office appointment is missed/cancelled without 24 hours prior notice.

Please Note: If client pays by check & transaction is declined for insufficient funds a fee of \$35.00 will be assessed.

Surveillance and Investigations

Client agrees that Amax is to conduct the investigation at its sole discretion. Client does not request, nor will Amax act in anyway illegally, unethical or immoral. This includes the violation of any vehicle code laws during the course of any moving surveillance. Amax and its agents retain the discretion to terminate surveillance (moving or otherwise) if, in its opinion, continuation of the surveillance may compromise the investigation or compromise the safety of the investigator(s).

Amax Investigations, LLC – DCJS # 11-5926

Print Name & Title

Fletcher Seleme

Date:

Date: